

An Informative Half-day Workshop:

MIOSHA Recordkeeping and Cost of Injuries

1 Who Should Attend . . .

This program is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about liability and workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

Macomb Community College and the State of Michigan have formed an alliance to jointly reach out, educate and assist the state's employers and employee's to improve and advance workplace safety and health. The MIOSHA Training Institute is establishing a specific core curriculum, along with individual courses on a variety of safety and health topics. MIOSHA personnel, Macomb's Workforce Development Institute at M-TEC and the Public Service Institute at Macomb's Emergency Services Training Center will administer the MIOSHA Training.

3 What You'll Learn . . .

This MIOSHA program is designed to help employers ensure that their organization complies with MIOSHA recordkeeping requirements as contained in MIOASHA Administrative Rules Part 11, Recording and Reporting of Occupational Injuries and Illnesses. In addition to learning and understanding the "recordability" of work related injuries and illnesses, attendees will actively participate in a group exercise to complete the MIOSHA 300 log, 301 and 300A forms. Using this data, participants calculate injury and illness rates and learn how to compare these rates to other companies with in their Standard Industrial Classification (SIC) or the new North American Industrial Classification System (NAICS).

Agenda

*We offer a flexible
program agenda
to emphasize the
health and safety
topics you
want most.*

- ▶ Recordkeeping Powerpoint
- ▶ Cost of Accidents.
- ▶ Post Test

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least two weeks in advance, to request necessary accommodations.

Facilitator

Debra Gundry has been with the State of Michigan since 1979. She is a graduate of Michigan State University and joined the Consultation Education and Training Division as a MIOSHA consultant in 1992. Debra provides services for the Lansing area including Shiawassee, Clinton, Ionia, Ingham, and Eaton counties.

Debra's duties include consultative services to establish a company or organization's safety program; and planning and conducting training programs for management, trainers, supervisors, and employees regarding the Michigan Occupational Safety and Health standards. She serves on several CET committees.



Debra Gundry
*Occupational Safety Consultant,
MIOSHA, CET Division*

Program Details

DATE:	January 10, 2008	TIME:	Check-in - 8:00 a.m. Program - 8:30 a.m. to 12:00 p.m.
LOCATION:	Lansing Area Safety Council 3315 S. Pennsylvania Lansing, Michigan 48910	DEADLINE:	Register by January 3, 2008 Please register early!
COST:	\$60 per person Includes course materials. Certification Available	CONTACT:	Sandy Long at 517.394.4614 or 866.423.7233 or info@safetycouncil.org

COSPONSOR: *Lansing Area Safety Council*

If this valuable seminar doesn't fit with your schedule or position, please pass this flyer on to a colleague.

How to Register

MIOSHA Recordkeeping and Cost of Injuries

Complete information at right to register by:

- ▶ **Phone:** 517.394.4614 or 866.423.7233
- ▶ **Fax:** 517.394.1117
- ▶ **Web:** www.safetycouncil.org/classlist.html
- ▶ **Mail:** Lansing Area Safety Council
3315 S. Pennsylvania
Lansing, MI 48910
Atten: Sandy Long

Name: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____
Email: _____
Number Attending: _____ @ \$60 each = \$ _____
Mastercard or Visa #: _____
Print Credit Card Holder's Name: _____
Signature: _____ Exp. Date: _____

The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your need known to this agency at least two weeks in advance.

www.michigan.gov/dleg